

LS Peer Leader Role/Job Requirements

It takes a special kind of teenager to be a peer leader. With this role, comes a variety of responsibility and opportunities for growth. The following bullets are a list of guidelines to follow when you are at your internship. Remember, you are not only representing yourself, but the LS Peer Leader Program.

*Treat your internship as a JOB. Your attendance and attitude should reflect the seriousness of this responsibility.

*Before you begin your internship, make sure all your paperwork is submitted in a timely fashion. (CORI form, availability sheet).

*If you are going to be late or you are unable to make your session, contact your cooperating counselor/teacher ASAP. Your contact person is listed on your **Important Names and Numbers Sheet**.

*You are expected to maintain a friendly and warm but professional relationship with your student (s). This time is about your student(s) not you. Display self-reliance, enthusiasm and professionalism when working at your internship.

*You are a guest in the assigned school, therefore please follow all the school policies of that school. Checking in the main office, dress code, cell phone use and food/drink policies.

*As a peer leader, you are a role model for your student(s). Young children and pre-teens are very impressionable. Your actions in and out of school/ internship may have a ripple effect. Make decisions for yourself that reflect this.

*Hours should equal to 130 minutes per week. Use your time sheet at your site to keep track of your hours.

*Maintain clear communication with Ms. Shields. Bring any concerns, issues, questions to my attention immediately.